



OFFICE OF THE MAYOR

## NOTICE TO PROCEED

15 DECEMBER 2023

**COLOR1DIGITAL, INC.**  
2321 Marconi St., San Isidro,  
Makati City

Dear Sir/Madam:

We wish to inform you that your contract for the **Printing of Gift Wrappers** for **City Mayor's Office** under **Request for Quotation No. 100-23-10-7850**, covered by **Purchase Order No. 23-12-0887** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**LOURDES D. MACERES**  
Authorized Representative  
**COLOR1DIGITAL, INC.**

Date: **DEC 15, 2023**